

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, March 7, 2017
Florence Rideout Elementary School-Library
6:30 p.m.**

Present: *Geoff Brock, Harry Dailey, Matt Ballou, Mark Legere, Charlie Post, Joyce Fisk, Carol LeBlanc, and Alex LoVerme.*

Superintendent Bryan Lane, Business Administrator Lise Tucker, Director of Student Support Services Betty Moore, Principals Brian Bagley, Tim O'Connell and Clerk Kristina Fowler

I. CALL TO ORDER

Chairman Brock called the meeting to order at 6:33pm.

II. ELEMENTARY STUDENT OF THE MONTH

Mr. O'Connell honored three Kindergarten students who were present from Lyndeborough Central School as students of the month.

III. ADJUSTMENTS TO THE AGENDA

Superintendent Lane informed the Board of an additional resignation and a request from the Girl Scouts to sell cookies at the district meeting.

A MOTION was made by Mr. Legere and SECONDED by Mr. Dailey to allow the Girl Scouts to sell cookies at the district meeting.

Voting: all aye; motion carried unanimously.

IV. PUBLIC COMMENTS

There was no public comment to report.

V. BOARD CORRESPONDENCE

a. Reports

i. Superintendent's Report

Superintendent Lane reported he has been working collectively with the SAU staff and building principals to finalize the PowerPoint presentation for the district meeting. Letters were sent to the editors of the Cabinet and Monadnock Ledger inviting the community to attend and he also sent notice to parents. Annual Reports have been distributed to the town halls, post offices and he also delivered some to the Lyndeborough store. Last Tuesday he met with Moderator, Walter Holland to discuss the district meeting who gave him background and history regarding the meetings. He will contact him again with specifics. March 22, the MS will have a School Approval Site Visit. This is done at the MS and elementary levels and they come every five years and it is our turn for the visit. This visit is to determine if we are meeting the adequate standards and if we are not "it is about how we will get there". He attended a legislative work session for House Bill 647 although he was not allowed to speak; it was informative and good to see the process. He was fortunate to read to the Kindergarten classes. He cooked lunch for those who plow the schools and custodians last Tuesday and he has been doing this since 1996, it has become a tradition for him and is his way of saying thank you. The Boys Varsity Basketball team lost to Colebrook. The game was broadcasted live and the cost was mostly covered except for a balance of \$125. He is asking for permission to use School Board funds to pay this remaining balance.

A MOTION was made by Mr. Dailey and SECONDED by Mr. LoVerme to supply the \$125 to make up the difference for the live broadcast.

Voting: all aye; motion carried unanimously.

- ii. **Business Administrator's Report**
- iii. **Principals' Reports**
- iv. **Director of student Support Services Report**
- v. **Director of Technology's Report**

The reports have been reviewed by the Board.

VI. CONSENT AGENDA

i. Treasurer's Report & Capital Projects Account-December 2016

A MOTION was made by Mr. Ballou and SECONDED by Mr. Dailey to approve the consent agenda.

Voting: all aye; motion carried unanimously.

VII. ACTION ITEMS

a. Approve Minutes of Previous Meeting

A MOTION was made by Mr. Dailey and SECONDED by Ms. Fisk to approve the minutes of February 21, 2017 as written.

Voting: all aye; motion carried unanimously.

b. Draft School Calendar 2017-2018

Ms. Linda Cordileone, WLCTA President and Julie Lemire, elementary building representative were present.

Superintendent Lane reported he has thought about the calendar and was not opposed to moving the half day (June 18) at the end of the year and making the first day (August 29) a full day for teachers. He did not feel it was as necessary to move the half day on Halloween. Mr. O'Connell noted the parades would still occur they would be moved to the morning. Superintendent Lane noted the bigger issue is the April 20 workshop day (for data analysis) that the teachers are requesting to be a non-scheduled workday. It is at the Board's discretion. It was noted to correct the wording on June 15 to indicate the last day of school as it shows a teacher workshop.

A MOTION was made by Mr. Ballou and SECONDED by Mr. Dailey to approve the School District Calendar of 2017-2018 with corrections.

Members actively discussed matters relating to the calendar. Principals were in favor of the calendar put forth. Mr. Ballou had suggested a half day to obtain credit for the school day as well as addressing the teachers concerns. Mr. O'Connell noted he finds early release days to be difficult for parents and teachers and would prefer to have full day workshops. Parent/teacher workshops for elementary will be held before or after school and one late night until 8pm. The conferences are 20-30 min. although it can go beyond this per Mr. O'Connell. Mr. Bagley noted WLC is looking at this model. After further discussion, Superintendent Lane suggested if they can do the data analysis within the 174 days and use that to guide instruction and work toward modifying instructional practice and accommodate the request for the teachers to make April 20 a non-working day he would be willing to give it a year to figure it out. At that point, have the principals and teachers see where they are and if they are able to create the guided scenarios necessary, if not then we add that day back to the calendar the following year.

Mr. Ballou *MOTIONS to MOVES THE QUESTION*. The original motion being voted on is as above.
Voting: five ayes; two nays from Mr. Dailey and Mr. Legere, motion carried.

Changes will be June 18 (half day workshop for teachers) moved to August 29 as a full day workshop and the wording will be corrected to reflect the last day of school for June 15 which is an early release day. A finalized copy will be provided.

VIII. POLICIES

a. DIG-School Lunch Meal Payment Policy-Draft 1

Ms. Tucker reviewed this policy. Mr. Dailey suggested changing, The principal is “authorized to make other arrangements” to, The principal “would assist in making alternative arrangements”. Both principals agreed with the language change.

A discussion followed about unpaid meal balances which currently for the district are at \$4,000 per Ms. Tucker. She noted \$2,000 is “the norm” and where typically we have ended up by year end. This is the first read of the policy; changes will be made and brought back for a second read.

IX. FOOD SERVICE UPDATE

Ms. Tucker reviewed the food service documents focusing on the income statement which shows revenue and expenditures. A loss of \$10,437 is projected assuming the \$4,000 in unpaid meal balances is collected, otherwise that number will increase. She is hoping for some of the encumbrances to be released, and noted it is a matter of whether the revenue catches up with the expenses. Meal participation has increased in breakfasts (18.5%) but down in lunches (6%). State and Federal reimbursement funds are at the same level. Mr. Dailey would like to see budgeting based on past history as some of the lines have zero budgeted but expenses will be incurred. Superintendent Lane noted they will look at this. In responding to a question from Mr. Legere, Ms. Tucker replied that she does not believe the \$10,437 will be made up.

X. GENERAL FUND REVENUE & EXPENDITURE REPORTS 2016-2017

Ms. Tucker gave a brief overview of the revenue and expenditure reports and is projecting a fund balance of \$203,055. Superintendent Lane noted that there is a teacher who will be out on leave for an extended number of weeks therefore there will be some adjustment as we move along.

XI. COMMITTEE REPORTS

- **Elementary History Committee**

Chairman Brock reported the Lyndeborough history books are not available yet but soon and they will have a meeting once they are completed.

XII. RESIGNATIONS/APPOINTMENTS/LEAVES

a. Resignation-Fiona Tibbetts-WLC School Nurse

Superintendent Lane reported the resignation as an FYI to the Board with an addition of Marie Ainaire, Spanish teacher at WLC who gave her resignation and will be leaving at the end of the year.

b. Leave of Absence-Shannon O'Donnell-WLC School Counselor

Superintendent Lane informed the Board of the request for leave, no objection was given.

XIII. FINAL DISTRICT MEETING PREPARATION

Superintendent Lane reviewed that the Board received copies of the slide presentation for district meeting. It was requested to add an additional slide with the current capital reserve amounts specifically for the Building & Roadways as this is a warrant article. Another slide requested to add is one that relates to the CBA and health insurance change. These will be added per Superintendent Lane.

XIV. PUBLIC COMMENTS

There was no public comment to report.

XV. ADJOURNMENT

A MOTION was made by Mr. Dailey and SECONDED by Ms. LeBlanc to adjourn the Board meeting at 7:50pm.

Voting: all aye; motion carried unanimously.

*Respectfully submitted,
Kristina Fowler*